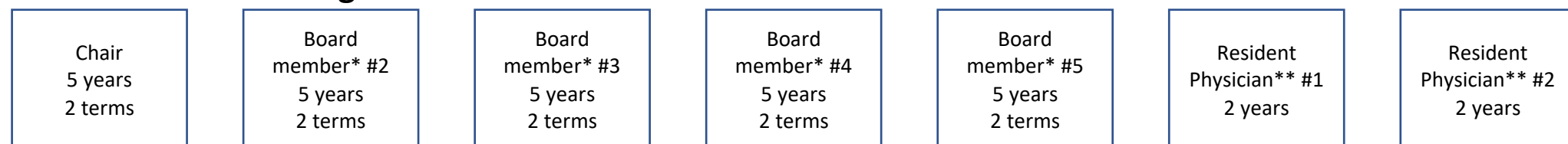


## Executive Board and Working Group Organizational Structure

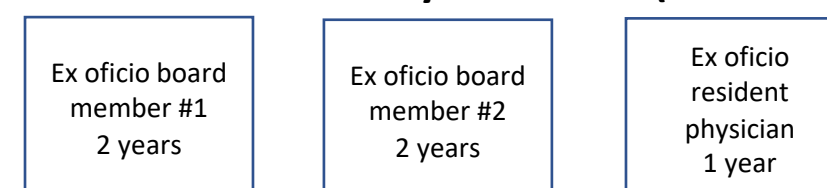
### EXECUTIVE BOARD

#### Executive Board Voting Members



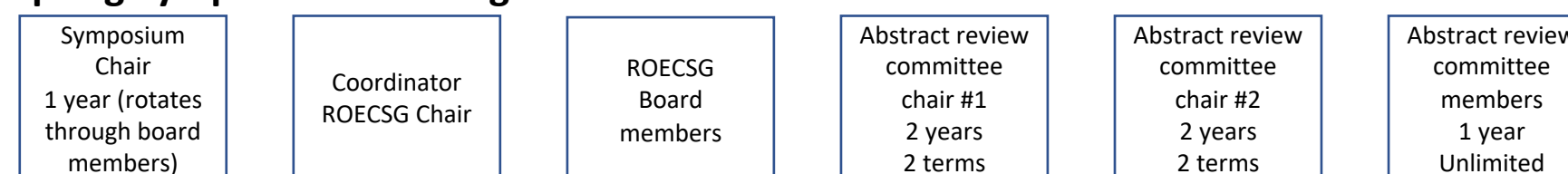
- All terms start/end July 1
- Provide guidance and direction for ROECSG.
- Determine committees/working groups, Review applications for committee appointments. Appoint committee chairs.
- Responsible for Annual Symposium - Chair: (TBD Annually - exec board member); Coordinator: Exec board chair; Abstract selection committee
- Newsletter - Generate a semi-annual newsletter
- Membership - Maintain an active membership database. Maintain a database of institutions willing to pilot new initiatives, with a point person.
- Quarterly meetings March (pre-symposium), June, September, December
- \*Board member can be any profession (physician, physicist, therapist, etc)
- \*\*Resident physicians join at start of PGY4 year, rotate off at end of PGY5 year

#### Executive Board Advisory Members (non-voting)



- All terms start/end July 1
- Participate in board meetings as available
- Provide input on ROECSG initiatives

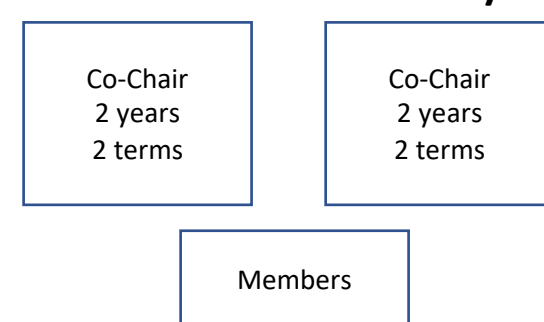
#### Spring Symposium Planning Committee



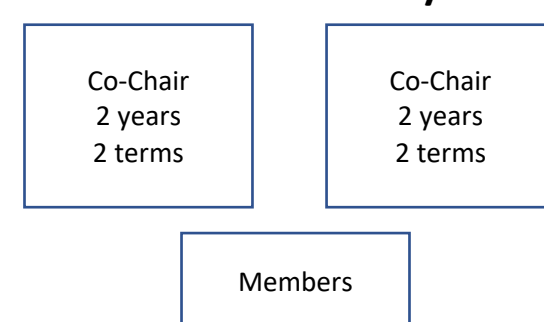
- All terms start/end July 1
- Participate in exec board meetings as available
- Provide input on ROECSG Spring Symposium planning

### WORKING GROUPS

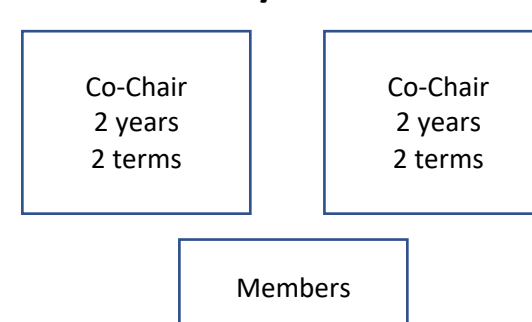
#### Medical Student Education/UGME



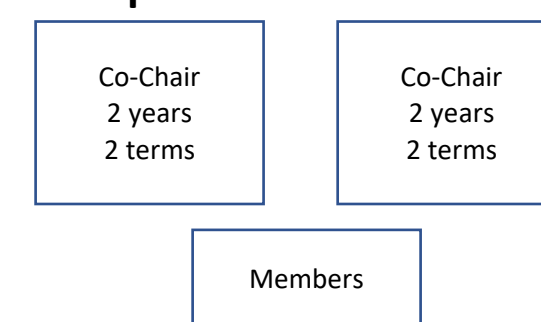
#### Resident Education/GME



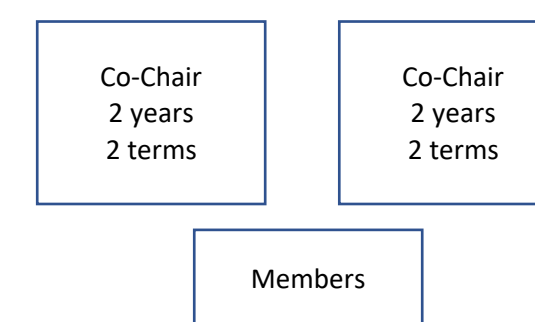
#### Continuing Medical Education/Certification



#### Interprofessional Education



#### Patient Education



#### Working group chairs

- Primary contact for information or ideas in that content area
- Maintain list of committee members
- Maintain list of active initiatives
- Track participants
- Discuss authorship/collaboration early and often
- Report back to exec board on committee activity at quarterly exec board meetings
- Quarterly working meetings (minimum)
- Annual presentation of activities/progress summary at ROECSG Symposium (5 minutes)
- Structure of individual committee is up to committee chairs with review by board as needed
- Consider individual initiative working groups

#### Working group members

- Terms start/end July 1
- Open membership - contact working group chair
- Attending, resident, student, other health professions, etc all eligible
- Annual term, no limit